



Mahatma Gandhi Vidyamandir's

# Maharaja Sayajirao Gaikwad Arts, Science and Commerce College

Malegaon Camp ,Tal Malegaon, Dist. Nashik(MS)  
Affiliated to Savitribai Phule Pune University  
PU/NS/ASC/004(1959)



## INTERNAL QUALITY ASSURANCE CELL

### ACTION TAKEN REPORT 2017 – 18

#### Meeting No. 1

Date of Meeting : 30<sup>th</sup> June 2017

Minutes	Action Taken
<b>Planning of IQAC for the year 2017-18</b>	The planning of the IQAC for the year brought into the notice of the Heads of the various departments during weekly meeting
<b>To Prepare and submit AQAR for the year 2016-17</b>	The format was distributed to the various departments , library, office , sports etc. to collect the required data for the AQAR
<b>To prepare Academic Calendar for the year 2017-18</b>	To execute various curricular and extra -curricular activities through- out the year smoothly a committee was formed to prepare Academic Calendar for the year 2017 – 18
<b>To Apply for the Seminar, Conference and Workshop</b>	The ARC coordinator of the college distributed the notice to each department for submitting the proposals

Mr. S. I. Ansari  
Asstt. Coordinator  
IQAC

Shri U. D. Lad  
Coordinator  
IQAC

Dr. Y. T. Pawar  
Chairman  
IQAC



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### ACTION TAKEN REPORT 2017 – 18

#### Meeting No. 2

Date of Meeting: 14<sup>th</sup> July 2017

Minutes	Action Taken
To Prepare AQAR for the year 2016-17	The data collected from various departments and compiled
Review of Department-wise result analysis and attendance of the students	The results collected from the various departments and analyzed for the AQAR purpose
Collection of data regarding research publications, Library & Gymkhana	A format was distributed amongst the staff members and the information were collected
To Submit the proposals for Major and Minor research projects to UGC & BCUD	The staff members were informed to submit proposals for Major and Minor projects to UGC and BCUD
To appoint new members in the IQAC	Due to transfer of the principal the IQAC committee was reshuffled by the addition of new members

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### ACTION TAKEN REPORT 2017 – 18

#### Meeting No. 3

Date of Meeting: 26<sup>th</sup> August 2017

Minutes	Action Taken
To discuss the recommendations laid down by NAAC team..	A meeting with management was conducted and recommendations were discussed.
Submission of the major research project to be carried out	Research committee were shouldered responsibilities
Extensive use of ICT in teaching- learning	it was suggested that at least 12 rooms are to equipped with ICT facilities
Introduction of new PG programs and research center	New PG programmes has already been started in the subjects Mathematics, Physics, History, and Psychology.
Introduction of skilled development programs	The proposals for skill development programs in Speaking English & Communication skill, Accounting
Purchase of equipments like FTIR, UV spectrophotometer, 0.01 mg balance	These equipment are purchased under DST – FIST
Alumni and institutional connectivity in the view to generate some funds	Alumni Association is formed
Infrastructure facilities available in the college	The details of the infrastructural facilities and requirement were submitted to the management for necessary action

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### ACTION TAKEN REPORT 2017 – 18

#### Meeting No. 4

Date of Meeting: **28<sup>th</sup> December 2017**

Minutes	Action Taken
To organize National Conference & State level workshop	A committee was formed to organize National conference (Psychology) and state level workshop Marathi & Botany
To organize state level debate competition	A committee was formed to organize state level debate competition
To organize MGV Festival	A committee was formed to conduct MGV festival, to organize cultural activities.

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## INTERNAL QUALITY ASSURANCE CELL

### ACTION TAKEN REPORT 2017 – 18

#### Meeting No. 5

Date of Meeting: **28<sup>th</sup> December 2017**

<b>Minutes</b>	<b>Action Taken</b>
<b>To collect feedback from various stake holders ( Teachers, Students, Parents)</b>	A sample feedback form for students, Teachers and Parents was prepared and distributed to the stake holders . The department-wise forms were distributed , collected and analyzed for further action.
<b>To organize staff training program</b>	staff training program was organized on Revised guidelines of NAAC

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